

ABSTRACT

Establishment - Planning Department - Payment for the services of (2) Data Entry Operators cum Assistants from 21-06-2010 to 20-07-2010 - Sanctioned - Orders - Issued.

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G.O.Rt.No. _____.
-07-2010.

Dated: _____

Read the
following:

1. G.O.Rt.No.2501, Finance (SMPC) Dept., Dt:13-7-2006.
2. Annexure to G.O.Rt.No.4459, Finance (SMPC) Dept., Dt:27-12-2006
(Guidelines on outsourcing).
3. Cir.Memo.No.8999-A/319/A2/SMPC/2007, Finance (SMPC) Dept., Dt:21-4-2007.
4. G.O.Rt.No.4271, Finance (SMPC) Dept., Dt:1-11-2008.
5. D.O.Lr.No.6699/Lab.II/A1/10, Dt:2-4-10 from
Prl.Secretary to Govt.,
Labour, Employment, Training & Factories Dept.
6. Govt. Letter No.327/Plg.OP.I/2010-14, , Plg.(OP.I) Dept.,
Dated: 20-7-2010.
7. From M/s Rajan Travels & Security Services,
Chikkadpally,
Hyderabad, Invoice No.RTSS/10-11/131, Dated: 21-7-2010.

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O R D E R:

Sanction is hereby accorded for payment of Rs. 14,846/- (Rupees Fourteen thousand eight hundred and forty six only) i.e Rs.11,000/- (Remuneration) + Rs 1498/- (EPF @ 13.61%) + Rs. 522/-((ESI @ 4.75%) + Rs. 440/- (Service charges @ 4%) + Rs. 1386/-(Service Tax payable on total bill @ 10.30%) to M/s Rajan Travels & Security Services, RTC 'X' Roads, Hyderabad -500 020 for having arranged the services of (2) Data Entry Operators-cum-Assistants from 21-06-2010 to 20-07-2010.

2. The Asst. Secretary to Government, Planning (Claims) Department shall draw and disburse a cheque in favour of M/S Rajan Travels & Security Services, Hyderabad for the amount sanctioned in para (1) above.

3. The Agency shall submit a certificate regarding proper remittance which is the statutory deductions for the present month along with the bills for the next month.

4. The expenditure sanctioned in para 1 above shall be debited to the Head of Account: M.H. 2052 - Secretariat General Services -

M.H. 090 – Secretariat – S.H. (07) Planning Department – 300 Other Contractual Services’.

5. This order does not require the concurrence of Finance Department as per the orders on the subject.

6. The Planning (Claims) Department shall deduct 2.24% Income Tax from the said amount.

To
The Planning (Claims) Department
The Deputy PAO, Sectt. Branch, Hyderabad.
Copy to:M/S Rajan Travels & Security Services,
RTC 'X' Roads, Hyderabad
S.F.

-6-

(Issued as G.O.Rt.NO. 518 Plg (OP-I) Dept dt 24-06-2010)

(From M/s Rajan Travels & Security Services, Chikkadpally,
Hyderabad, Invoice No.RTSS/10-11/131, Dated: 21-7-2010)

Please see the bill received from M/s Rajan Travels and Security services at flag(A).

29. M/s Rajan Travels and Security Services have furnished Invoice for payment of Rs. 14,846/- (Rupees Fourteen thousand eight hundred and forty six only) i.e Rs.11,000/- (Remuneration) + Rs 1498/- (EPF @ 13.61%) + Rs. 522/-((ESI @ 4.75%) + Rs. 440/- (Service charges @ 4%) + Rs. 1386/-(Service Tax payable on total bill @ 10.30%) for having arranged the services of (2) Data Entry Operators-cum-Assistants from 21-06-2010 to 20-07-2010.

30. In view of the above, it is for orders, whether the Invoice amount for payment of Rs.14,846/- (Rupees Fourteen thousand eight hundred and forty six only) may be sanctioned from the Budget Provision available under Head of Account – 300 – Other Contractual Services in B.E.2010-2011 under Non-Plan to M/s.Rajan to M/s Rajan Travels and Security Services, Hyderabad for the period from 21-6-2010 to 20-7-2010 for two DEOs. It is also stated that Plg. Dept. shall deduct 2.24% Income Tax from the bill amount.

31. In this connection it is submitted that Smt.Poornima has applied for maternity leave. In place of Smt Poornima, Smt I.Suhasini has attended duty from 21-6-2010 to 20-7-2010.(one month). And Smt N.J.P. Ramya Pavani has attended duty from 21-06-2010 to 20-07-2010 (one month) .

32. Subject to orders, a draft order is put up below for approval. .

-4-

(Issued as G.O.Rt.NO. 245 Plg (OP-I) Dept dt 22-03-2010)
(From M/s Rajan Travels & Security Services, Chikkadpally,
Hyderabad, Invoice No.RTSS/10-11/2, Dated: 24-4-2010)

Please see the bill received from M/s Rajan Travels and Security Services at Flag(A).

M/s Rajan Travels and Security Services have furnished Invoice for Rs. 14605/- (Rupees fourteen thousand six hundred and five only) i.e Rs. 10822/- (Remuneration) + Rs. 1473/- (EPF @ 13.61%) + Rs. 513/- ((ESI @ 4.75%) + Rs. 433/- (Service charges @ 4%) Rs. 1364/-(Service Tax payable on total bill @ 10.30%) for having arranged the services of (2) Data Entry Operators-cum-Assistants from 21-03-2010 to 20-04-2010.

In view of the above, it is for orders, whether the Invoice amount of Rs. Rs. 14605/- (Rupees fourteen thousand six hundred and five only) i.e Rs. 10822/- (Remuneration) + Rs. 1473/- (EPF @ 13.61%) + Rs. 513/-((ESI @ 4.75%) + Rs. 433/- (Service charges @ 4%) Rs. 1364/-(Service Tax payable on total bill @ 10.30%) may be sanctioned from the Budget Provision available under Head of Account - 300 - Other Contractual Services in B.E.2010-2011

under Non-Plan to M/s.Rajan to M/s Rajan Travels and Security Services, Hyderabad for the period from 21-3-2010 to 20-4-2010 for two DEOs. (Smt. Poornima & NJP Ramya Pavani). It is also stated that Plg. Dept. shall deduct 2.24% Income from the bill amount.

In this connection it is submitted that Smt.Poornima has attended duty from 21-3-2010 to 11-4-2010 (22 days) and applied for maternity leave. In place of Smt Poornima, due to her absence, Smt I.Suhasini has attended duty from 13-4-2010 to 20-4-2010.

Subject to orders, a draft order put up below for approval. .

-2-

(G.O.Rt.NO. 77 Plg (OP-I) Dept dt 27-01-2010)
(From M/S Rajan Travels & Security Services, Hyderabad,
Bill No. 1607, dated: 23 -02-2010)

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Please see the bills received from the M/s Rajan Travels & Security Services, Hyderabad at PP. 9-15 cf.

It is submitted that M/s. Rajan Travels & Security Services, have sent bills for service charges of (2) Data Entry Operators cum Assistants for the period from 21-01-2010 to 20-02-2010 based on the attendance certificates issued by this Department (One DEO namely Smt.D.Purnima, was attending office for (03) days only and in her absence, Sri K.Narendra DEO was attending Office for (28) days in her place.)

In view of the above it is for orders whether the service charges of Rs. 11,440/- (Rupees eleven thousand four hundred and forty only)- for (2) D.E.Os @ Rs.5,500/- per person, per month (including of service charges) may be paid to M/s Rajan

Travels & Security Services, Hyderabad for the period from 21-01-2010 to 20-02-2010.

Subject to orders a draft G.O. is put up below for approval.

(C.No: 617 /OP-I/2010.)

PLANNING (OP-I) DEPARTMENT

Sub: Establishment - Planning Department - Payment for the services of (2) Data Entry Operators cum Assistants from 21-12-2009 to 20-01-2010 - Sanctioned - Orders - Issued

- - -

. Please see the bills received from the M/s Rajan Travels & Security Services, Hyderabad at PP. 1-7 cf.

2. It is submitted that M/s. Rajan Travels & Security Services, have sent bills for service charges of (2) Data Entry Operators cum Assistants for the period from 21-12-2009 to 20-01-2010 based on the attendance certificates issued by this Department (One DEO namely Smt.D.Purnima, was attending office for (28) days only and Smt.N.J.P. Ramya Pavani, DEO was attending Office for (20) days only. In their absence, Sri K.Narendra DEO was attending Office for 14 days in their place.)

3. In view of the above it is for orders whether the service charges of Rs. 11,439/- (Rupees eleven thousand four hundred and thirty nine only)- for (2) D.E.Os @ Rs.5,500/- per person, per month (including of service charges) may be paid to M/s Rajan Travels & Security Services, Hyderabad for the period from 21-12-2009 to 20-01-2010.

4. Subject to orders a draft G.O. is put up below for approval.

(Issued as G.O.Rt. No.848, Plg. (OP-I) Dept., dt.27-11-2009)
(Bills received from M/s. Rajan Travels & Security Services, Hyd.
No.1557, dated: 20-12-2009.)

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8. Please see the notes at paras 8-11 on p.3 ante and the bills received from the M/s Rajan Travels & Security Services, Hyderabad at PP. 17-23 cf.

9. It is submitted that M/s. Rajan Travels & Security Services, have sent bills for service charges of (2) Data Entry Operators cum Assistants for the period from 21-11-2009 to 20-12-2009 based on the attendance certificates issued by this Department. (One DEO namely Smt.D.Purnima, was attending office for (11) days only and Smt.N.J.P. Ramya Pavani, DEO was attending Office for (10) days only).

10. In view of the above it is for orders whether the service charges of Rs. 7,435/- for (2) D.E.Os @ Rs.5,500/- per person, per month (including of service charges) may be paid to M/s Rajan Travels & Security Services, Hyderabad for the period from 21-11-2009 to 20-12-2009.

11. Subject to orders a draft G.O. is put up below for approval.

(C.No: 615 /OP-I/2010.)

PLANNING (OP-I) DEPARTMENT

ABSTRACT

Establishment - Planning Department - Payment for the services of
(2) Data Entry Operators cum Assistants from 21-12-2009 to 20-01-
2010 - Sanctioned - Orders - Issued.

G.O.Rt.No. _____.
01-2010.

Dated: ____ -

Read the following:

1. This Office Letter No.327/Plg.OP.I/2010-1, dated:
21-01-2010.
2. From M/S Rajan Travels & Security Services,
Hyderabad,
Bill No.1580, dated: 21-01-2010.

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O R D E R:

Sanction is hereby accorded for payment of Rs. 11,439/- (Rupees eleven thousand four hundred and thirty nine only) to M/s Rajan Travels & Security Services, RTC 'X' Roads, Hyderabad -500 020 for having arranged the services of (2) Data Entry Operators-cum-Assistants from 21-12-2009 to 20-01-2010. This includes Service Charges also.

2. The Asst. Secretary to Government, Planning (Claims) Department shall draw and disburse a cheque in favour of M/S Rajan Travels & Security Services, Hyderabad for the amount sanctioned in para (1) above. Certified that the said personnel have attended the duty during the period stated above.

3. The expenditure sanctioned in para 1 above shall be debited to the Head of Account: M.H. 2052 - Secretariat General Services - M.H. 090 - Secretariat - S.H. (07) Planning Department - 300 Other Contractual Services'.

4. This order does not require the concurrence of Finance Department as per the orders on the subject.

5. The Planning Department shall deduct 2.24% Income Tax from above said amount.

To
The Planning (Claims) Department
The Deputy PAO, Sectt. Branch, Hyderabad.
Copy to:
M/S Rajan Travels & Security Services,
RTC 'X' Roads, Hyderabad
S.F.

(C.No: 615 /OP-I/2010.)

PLANNING (OP-I) DEPARTMENT

Sub: Establishment - Planning Department - Payment for the
services of (2) Data Entry Operators cum Assistants from
21-12-2009 to 20-01-2010 - Sanctioned -
Orders - Issued

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. Please see the bills received from the M/s Rajan Travels & Security Services, Hyderabad at PP. 1-7 cf.

2. It is submitted that M/s. Rajan Travels & Security Services, have sent bills for service charges of (2) Data Entry Operators cum Assistants for the period from 21-12-2009 to 20-01-2010 based on the attendance certificates issued by this Department (One DEO namely Smt.D.Purnima, was attending office for (28) days only and

Smt.N.J.P. Ramya Pavani, DEO was attending Office for (20) days only. In their absence, Sri K.Narendra DEO was attending Office for 14 days in their place.)

3. In view of the above it is for orders whether the service charges of Rs. 11,439/- (Rupees eleven thousand four hundred and thirty nine only)- for (2) D.E.Os @ Rs.5,500/- per person, per month (including of service charges) may be paid to M/s Rajan Travels & Security Services, Hyderabad for the period from 21-12-2009 to 20-01-2010.

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(Bills received from M/s. Rajan Travels & Security Services, Hyd.
No.1557, dated: 20-12-2009.)

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8. Please see the notes at paras 8-11 on p.3 ante and the bills received from the M/s Rajan Travels & Security Services, Hyderabad at PP. 17-23 cf.

9. It is submitted that M/s. Rajan Travels & Security Services, have sent bills for service charges of (2) Data Entry Operators cum Assistants for the period from 21-11-2009 to 20-12-2009 based on the attendance certificates issued by this Department. (One DEO namely Smt.D.Purnima, was attending office for (11) days only and Smt.N.J.P. Ramya Pavani, DEO was attending Office for (10) days only).

10. In view of the above it is for orders whether the service charges of Rs. 7,435/- for (2) D.E.Os @ Rs.5,500/- per person, per month (including of service charges) may be paid to M/s Rajan Travels & Security Services, Hyderabad for the period from 21-11-2009 to 20-12-2009.

11. Subject to orders a draft G.O. is put up below for approval.

